

**SCHOOL DISTRICT OF MANAWA
POLICY & HUMAN RESOURCES COMMITTEE MEETING
AGENDA**

Special Meeting with Support Staff

Google Meet joining information

Video call link: <https://meet.google.com/yea-iuxq-yos>

Or dial: (US) +1 575-378-3180 PIN: 172 020 461#

Date: October 10 , 2022

Time: 3:30 p.m.

Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)

Board Committee Members: Reiersen (C), Riske, and Krueger

In Attendance:

Timer: _____ **Recorder:** _____

1. What do Support Staff Members hope will come out of the Support Staff meetings?
2. What are the good points concerning their jobs? What are areas of concern?
3. What is Support Staff job training like?
When does training happen?
How effective do Support Staff find the training?
4. How do Support Staff perceive the communication concerning their jobs and in general communication about District concerns.
5. Set Next Meeting Dates:
 - a. October 31, 2022 at 5:00 p.m.
 - b.
6. Next Meeting Items:
 - a. Tabled items from October 4, 2022 Agenda
 - b. School Nurse References - Nurse/Paramedical (Information / Action)
 - c.
7. Adjourn



2021-22 Support Staff Evaluation Form

Support Staff Member:

Prepared by:

The following narrative summary of the employee's performance describes the strengths and areas suggested for growth/improvement based on work completed in the 2021-22 school year.

Strengths:

Growth Area(s)/Needs Improvement:

Recommended for continued employment: Yes No

Recommended for wage increase: Yes No

Employee Comment Section:

Employee Signature Date

Evaluating Administrator Signature Date

Forward to:

District Administrator Approve or Deny Date

- If Denied, Employee may file an Appeal with the Policy & Personnel Committee

Policy & Personnel Committee Approve or Deny Date

- If Denied, Employee may file an Appeal with the Board of Education

Board of Education Approve or Deny Date